Metrc Implementation FAQs

Please use a keyword search to navigate this document.	
Question	Answer
Oklahoma has no commercial cannabis seed breeders. How do we buy seeds and remain compliant?	Seeds need a seeds-only facility-to-facility transfer. Contact OMMA at omma.ok.gov/contact if you need a seeds-only transfer.
How would we treat a plant/seed that we have genetically crossed strains into Metrc?	Licensees can create a strain name by creating an Item Name in Metrc. You can see this process in Metrc training.
If I create clones by cutting a single top off every plant I have in a vegetative state that I'm about to put into flower, how do I record that? I'm creating one clone from one plant, but I'm doing that 500 times. Is each individual plant I'm cutting a clone from a mother plant?	Yes. If you create a clone in this way, the original plant becomes a mother plant.
What's the difference between creating a planting and creating a package?	Creating a planting or a plant batch would be for planting seeds or clones with the intent to cultivate those plants to the point they can be transitioned to mature plants. While a package would be packaging product, assigning a package tag that you would then be able to transfer or use that package to create other packages.
Do we enter seeds we buy into Metrc using external transfer or licensed transfer?	Seeds need a seeds-only facility-to-facility transfer. Contact OMMA at omma.ok.gov/contact if you need a seeds-only transfer.
I made seeds from one of my plants. How do I enter those seeds into Metrc?	The seeds would be made into a seed package from the plant package.
How to I tag clones in a way that the clone batch corresponds to the mother plant?	Select the mother plant and use the "Create Planting" button to create a planting from a mother plant.
Does Metrc support clone sales?	Yes. Place the clones in a package, and the package is added to a transfer.

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Is there a time limit to the number of clones in an immature plant batch?	No, there is no limit.
How are seeds entered into Metrc?	All commercial licensees are required to report the entire lifespan of a licensee's stock of medical marijuana and medical marijuana products. Seeds can be packaged from a harvest or brought into a commercial licensee's inventory through "Seeds Only External Transfer." There may be additional requirements for the sale of seeds, including requirements for a seed license through the Oklahoma Department of Agriculture, Food and Forestry.
Can seeds or clones be transferred to a dispensary?	Yes.
Because of Metrc, I may need to put my products in a box just to fit the tag. If the box is opaque, can the vial which holds capsules be clear?	Due to HB 3019, packaging may be clear up to the point of sale, but must be placed into opaque packaging before leaving the dispensary.
Are we required to use a Metrc integrated scale when referencing weight? Or can we use the scale we already have?	There's no requirement to use a Metrc integrated scale.
Can I be Metrc compliant without using Metrc software?	Licensees can use any software that integrates with the Metrc statewide seed-to-sale inventory tracking system, as long as the inventory is properly tagged with Metrc RFID tags.
In Metrc, will OMMA be able to know that a certain product has been purchased by a patient?	Metrc will track sales, including to the patient making the purchase. But OMMA will not be tracking sales on the patient level. OMMA is using the seed-to-sale tracking system to help with commercial licensee compliance, to monitor industry data trends and other issues on the commercial side.

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What are the consequences for licensees that are not fully Metrc compliant?	Violations are subject to disciplinary action.
We aren't operational. Are we required to be Metrc-compliant?	Yes.
Are additives required to be entered into Metrc?	Additives and ingredients are not required to be entered into Metrc.
What is the total package weight that can be transferred?	Raw plant material sold to dispensary: 15 pounds Raw plant material sold to processor for processing: 50 pounds Concentrates/extracts: 4L or 9 pounds Infused products: 1000g THC
Does the package tag go with the front stock or back stock at a dispensary?	The most common way dispensaries operate is to keep the top half of the package tag with the back stock, and the bottom half of the package tag in front so it can be scanned for retail sales associated with that wholesale package.
How do I set up tagging for a dispensary?	Instructions for setting up tagging will be covered during the required Metrc training.
Do dispensaries need to buy their own Metrc tags for retail products?	Dispensaries don't need package tags for retail product sales to licensed patients. But dispensaries would need Metrc RFID package tags if they transfer or sell the products to another dispensary.
Do dispensaries need their own package tags for products received from a processor or grower?	No. Dispensaries only need their own package tags if they create new packages for transfer to another licensee.
Can dispensaries create wholesale transfers to other licensees?	Yes.
How do we enter patients into Metrc and check the patient limits?	Select the Patient Status Lookup on the toolbar to verify an active/inactive status for patients and caregivers.

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When we're in the state of vegetative and flowering and trimming leaves, do we weigh it on a daily basis for the whole location, or for individual plants?	You don't have to weigh waste by plant. You can create a waste package (with a Metrc package tag) and fill it with waste until its full.
If a strain gets mixed and isn't noticed until the flowering stage, are you able to change the strain name with the same plant ID number?	Licensees can create a strain name by creating an Item Name in Metrc. You can see this process in Metrc training. Contact Metrc if you have questions.
Do you recommend daily adjustments for drying, or one single adjustment at the end of the batch?	This is a business choice.
How do you input fresh frozen for testing or transfer? How do you send material out wet?	You create a batch, and then create a lab sample (test package) from that batch. There is a Metrc product category for a wet, whole plant.
Do you manicure harvest to create a plant from a mother plant, or just create planting to select mother plant?	Just click on the mother plant so that it is highlighted and then click on the Create Planting button.
For a harvest, do you use wet weight or dry?	For harvests, use wet weight.
I am a grower who intends to keep flower in storage for about a month before selling it. In which Metrc category should the product be placed? On-hand? Harvest?	Flower stored for curing will remain in the harvest until curing is complete. Then, you package the harvest and apply a package tag.
What is a viable plant age to require a Metrc tag?	When the plant becomes able to support the weight of the RFID tag, the RFID tag shall be securely fastened to a lower supporting branch. The RFID tag shall remain affixed for the entire life of the plant until disposal. Prior to a plant reaching a point where it is able to support the weight of the RFID tag and attachment strap, the RFID tag may be securely fastened to the stalk or other similarly situated position approved by OMMA.

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We grow plants but sell them before the flowering stage. Can we keep the plants in a package tag and transfer to the buyer as a new package with the quantity that they bought?	Yes. Packages can be transferred from one licensee to another. Then, the licensee that bought the package of plants would need to use new Metrc RFID plant tags of their own on each plant.
When we harvest the flowers, what do we do with the RFID plant tags? Do they go with the harvest batch?	Each harvest batch gets its own Metrc RFID package tag.
If we sell plants to a different grow, are they allowed to keep our tags on the plants while they flower them out? Or will the plants need new tags?	Plant tags don't transfer from one licensee to another. The plants sold would be put into a package with its own Metrc RFID package tag, which can be transferred between licensees. The licensee that bought the package of plants would need to use new Metrc RFID plant tags of their own on each plant.
Will the plant tag need to stay with the plants while drying?	The tags must stay with the plant.
How do cultivators show a cross-pollinated new strain?	They can create a new strain showing the cross pollination (blue dream x purple kush) and then pull from one mother as one will be the father and one the mother. They pull from the mother to create this strain in immature. At that point, they can package it up to hold or leave it in immature if they want to plant it. They could edit the strain to name it what they wish. The strain name will have the history showing the cross pollination.
Can I wait to create my harvest batch until the entire strain is harvested, which might take several days?	Your end-of-day inventory must match Metrc. For example, if a grower is harvesting a strain and it takes two days to complete, the grower would create a batch each day for what they harvested.
Is it required to enter the strain name as the harvest batch name?	No, it is not required. For best practice, you should include the strain name and date of harvest in the harvest batch name.

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Is there a maximum amount of plants in a harvest batch?	The only constraint is what you can harvest in a 24-hour period to match the end-of-day inventory in Metrc.
What's the difference between medical marijuana waste and waste?	If it has waste that's considered medical marijuana waste, it must be disposed of by the standards for medical marijuana waste (in short, transferred in Metrc to a licensed waste facility for disposal). It it's non-medical marijuana waste, it can be disposed of by those standards (in short, by an approved method and using a proper waste log).
How do we record waste when we destroy the waste in the same location?	If it has waste that's considered medical marijuana waste, it must be disposed of by the standards for medical marijuana waste (in short, transferred in Metrc to a licensed waste facility for disposal). It it's non-medical marijuana waste, it can be disposed of by those standards (in short, by an approved method and using a proper waste log).
If I report the wrong date for harvest, do I need to remake the harvest? Do I need to notify OMMA?	If you are beyond the 48-hour correction window, you would need to remake the harvest and send a ticket to Metrc Support.
Is the harvest scheduler required?	It is strongly recommended that you use the harvest scheduler to notify OMMA when you will be harvesting each batch.
What's the procedure for a product that's not on the drop-down list?	Contact Metrc if you have questions about this process.

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If we are defoliating fan leaves, do we put the weight as zero?	Fan leaves are not included in OMMA's definition of medical marijuana waste, and it's not entered into Metrc. They can be disposed of by burning, incineration, burying, mulching, composting or any other technique approved by DEQ. You must keep a waste disposal log. [See: OAC 442:10-1-4, OAC 442:10-5-10(b)]
For item categories, in which category do we add the flavor terpenes (non-cannabis)?	OMMA doesn't track non-cannabis ingredients.
Some processors convert shake into pre-rolls. But Metrc only has a "flower pre-roll" inventory type. So should a flower pre-roll be created from shake? Or will you add "shake pre-roll" as a category? Or drop the word "flower" from the category entirely and just call it pre-roll?	For pre-rolls, treat shake as flower.
When you enter an edible example, where do you put the weight in ounces and the THC amount?	The processor's package tag information should have this information.
Do we have to record additives in Metrc?	No.
Can I show zero inventory in Metrc?	Businesses reporting zero inventory will need to continue submitting monthly reports in the current system until zero inventory reporting is available in Metrc.
Are we allowed to handwrite tags to keep with our curing manicure batch?	Yes. All writing must be legible.
What does Item Name mean?	Item Name describes what's in the package.
When creating beginning inventory via external transfers, will the tag number be automatically assigned based on the tags I've ordered?	You'll assign the package tag when receiving the package, but yes the system automatically applies the next numerical tag.

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Our business name has an ampersand in it. As a result, our name doesn't show up when someone searches us for transfers. Can you correct our name?	Metrc and our licensing vendor are aware of this issue. The licensing vendor is working to fix it. In the meantime, Metrc recommends licensees experiencing this problem instruct other licensees to search by facility license number. We're sorry about this problem, and we hope to have it resolved as soon as we can.
How do I sign up for Metrc?	Begin the process to sign up for Metrc by registering for a New Business Webinar on Metrc's web page for Oklahoma: Metrc.com/partner/Oklahoma
Is there a guide or checklist to make sure we are correctly running Metrc?	Begin the process to sign up for Metrc by registering for a New Business Webinar on Metrc's web page for Oklahoma: Metrc.com/partner/Oklahoma. That training shows each licensee what they're required to know before they begin to use Metrc. Metrc also offers additional training opportunities online.
Does every employee need their own Metrc login?	Every employee who has any responsibility for entering information or recording transactions in Metrc needs a Metrc login.
Metrc says they can't find our license.	If Metrc is unable to find your license, request a ticket number from Metrc Support. Then send an email to OMMACommunications@omma.ok.gov with the licensee's name, the business name, the business license number and the Metrc ticket number. Our vendors are working on a permanent solution to this problem, but in the meantime, we can help troubleshoot and potentially fix it manually. We encourage you to continue checking the seed-to-sale page on our website for updates on the Metrc implementation. omma.ok.gov/s2s

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My license is in renewal, but past its expiration date. I am locked out of Metrc. Metrc and the OMMA Call Center said I need to send an email to Compliance or Licensing to unlock my account. Can you help?	If Metrc is unable to find your license, request a ticket number from Metrc Support. Then send an email to OMMACommunciations@omma/.ok.gov with the licensee's name, the business name, the business license number and the Metrc ticket number. Our vendors are working on a permanent solution to this problem, but in the meantime, we can help troubleshoot and potentially fix it manually. We encourage you to continue checking the seed-to-sale page on our website for updates on the Metrc implementation. omma.ok.gov/s2s
We don't have employees, only partners/owners. Do they need to be listed as employees in Metrc?	Metrc requires anyone who is using Metrc to have their own username.
Do people who have already completed Metrc training need to take it again?	No. Licensees only have to take the required training once. But you can take it again, or take additional training if you want.
Is there a book or set of step-by-step instructions to enter data?	Yes. Metrc has a user manual and a supplemental for Oklahoma that will help set up your account.
Why is there no "Search" function to find packages or items in Metrc?	There are many search and filter functions in the Metrc software. The three dots on the column headers allow you to filter each column for whatever keyword you are looking for. You can also sort your columns and add or remove columns by clicking on those three buttons. It's customizable.
Are Metrc rags recyclable?	Yes.
Does Metrc have a mobile app?	Metrc is working on a mobile app.
Are there consultants available to help with Metrc and other organizational aspects of implementation?	Metrc doesn't certify any consultants, but you can reach out to Metrc Support.
What's the difference between Metrc Learn and Bridge?	Bridge is the software we use to offer Metrc Learn.

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I have more than one business license, so I need more than one Metrc account. But the same person is the owner or key administrator. Does that person need to take the New Business training for each license?	Owners/administrators with more than one license don't have to take the training more than once. After you take the required training and contact Metrc Support for login credentials, you can use the same login for multiple licenses.
Is the user ID going to be the same as it was last year? Specifically last name and month/year of birth?	Metrc still uses last name and birth date.
How are CBD/Hemp items brought into Metrc?	OMMA does not regulate CBD/Hemp or CBD/Hemp products or derivatives. They will not be brought into Metrc.
Are owners required to be the key admin or can they appoint another employee?	The owner is not required to be the key administrator, however, there must be a key administrator on the account. The owner can appoint an employee to be the key admin. Both the owner and key admin (if not the owner) must be credentialed in the system. The owner is accountable for all actions by employees using the system.
Will there be more selection for Oklahoma sales than patient or caregiver? We previously had to report sales to minor and temporary patients.	Use the patient selection for any patient -- adult, minor, out-of-state, etc.
Will licensees need to submit monthly reports after May 26?	Metrc will meet the monthly reporting requirements and the template is no longer necessary for all tagged sales and waste disposal after May 31. Businesses with zero inventory still need to use the OMMA Monthly Reporting Template until zero inventory reporting is available in Metrc.
Will Metrc capture price of products sold?	Our rules and regulations require the state inventory tracking system to track the total amount spent in each transaction. Metrc is working to ensure this happens.

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How does one company navigate through Metrc when another company is not?	Follow the process in our Beginning Inventory guide for External Transfers for activity involving non-tagged products through May 26. After the May 26 deadline, every business must be fully compliant with Metrc. The Beginning Inventory guide is on our website's seed to sale page. omma.ok.gov/s2s
Will Metrc include tax reporting?	Metrc does not include tax reporting to the Oklahoma Tax Commission. Businesses should continue reporting taxes as normal.
Can an SQL be run through your reporting?	The reports are preformatted. They can be downloaded into Excel, and then the data can be manipulated as needed, but the reports themselves are structured.
What is finalized sale defined as? Is it after the sale is completed?	Finalizing a Sales Receipt will move that receipt from the Active to the Inactive Sales tab. The reason to do this is to keep your active sales tab cleaned up, and you will experience faster system times. If a finalized receipt needs to be edited, you could always unfinalized the receipt to bring it back to your Active Tab for editing.
Where can I get more training that goes beyond what is required?	OMMA and Metrc conducted free educational seminars. online and in person, in May. The seminars had helpful information for licensees and a chance to ask questions. You can see recordings of the seminars on our seed-to-sale page: omma.ok.gov/s2s. Metrc offers other advanced training courses on Metrc Learn and on its scheduler. Metrc also has training videos on its Oklahoma web page and its YouTube channel on many topics.
If I adjust something through my POS, do I have to adjust in Metrc also?	OMMA requires your information in Metrc to be accurate. Work with your POS provider to ensure anything you adjust in the POS is accurately reflected in Metrc.

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Our status as a Validated Software Provider for OMMA expired. How can we renew?	OMMA does not validate software. Please contact Metrc for renewal instructions.
Can we add packages later if we enter Metrc item numbers for the batch number in our current POS?	We can't speak to the POS or have any visibility into it. Make sure your Metrc license is correct.
Does Metrc's API allow for COA testing information to be pulled into processor and dispensary POS systems?	Metrc works with API and POS, but cannot verify any part of their process. Metrc is what OMMA will be looking at, and that is what the licensee will need to ensure is accurate.
Can we use Metrc only at dispensary or do we have to get a third-party POS?	Sales can be entered right into Metrc, so you do not need a POS. But many dispensaries do use a POS for sales.
Can we use third-party integration with Metrc?	Metrc has a list of validated integrators for Oklahoma on its website: metrc.com/validated-integrators/#Oklahoma
How do I enter sales into Metrc?	You can use an API, CSV file or manual entry. You will need to contact your POS provider to use the API function.
How does my dispensary edit sales if the CSV file was uploaded twice or the sales receipts were added in error?	You are required to void each receipt number individually.
How does my dispensary edit sales if I sold from the incorrect package, entered an incorrect quantity or reported the amount collected incorrectly?	A sales receipt error for package IDs, quantity or amount collected should be corrected by editing the existing sales receipt. You may need to unfinalized the sales receipt prior to editing it. You should never use a package adjustment to add or subtract weight from a package to correct a sales receipt error.
Do package tags need to go on stored seeds?	Licensees are required to keep a complete inventory of all medical marijuana, including seeds. Stored seeds should be associated with a Metrc package tag. [See: OAC 442:10-5-6(d)(2)(E)]

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I will have stickers/labels on a bottle and a box. Are there requirements for what needs to be on the bottle vs. what needs to be on the box?	OMMA requires that all wholesale packages be tagged and tracked in Metrc. For questions regarding packaging and labeling requirements for sales and transfers, please refer to OAC 442:10 Subchapter 7.
Does the small tag that goes on the product being sold on the floor need to be on every individual package?	OMMA requires that all wholesale packages be tagged and tracked in Metrc. For questions regarding packaging and labeling requirements for sales and transfers, please refer to OAC 442:10 Subchapter 7.
At what point is an immature plant considered a vegging plant?	OMMA doesn't make this distinction -- plants must be tagged. Tagging requirements for all plants are found at OAC 442:10-5-6(f)(3)(D)-(E)
How do we track multiple harvests for larger plants?	The harvest batch limit is 15 pounds, or 50 pounds if it's sold to a processor to be turned into concentrate. Large plants can be harvested in more than one harvest batch, if necessary to comply with those limits.
If a dispensary buys 100 cartridges of the same type (strain and batch), do I need to tag each individual box? Or because the 100 cartridges is below the threshold for a lot package, can I just tag the "order?"	Only the wholesale package itself needs a Metrc tag. The wholesale package tag would correspond to the units included in the package.
If I have two batches harvested and drying of the same strain, can they be combined to make a 15-pound batch?	Harvest batches must be the same strain, grown using the same practices, harvested at the same time from the same location, and dried and cured under uniform conditions.

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Does the packaging of a specific product need to have the manifest Metrc tag number on the final product packaging?	Wholesale package Metrc tags must be on all wholesale packages. The tag must have the legal name and license number of the licensee. OMMA rules do not require retail packages to have information about the Metrc tag on the label. For requirements regarding packaging and labeling, please refer to OAC 442:10, Subchapter 7, Packaging, Labeling, and Advertising.
Do we have to create a package tag for waste that is composted or mulched?	Waste like fan leaves and root balls that are not included in OMMA's definition of medical marijuana waste does not need to be assigned a package tag. Medical marijuana waste does need an assigned package tag so it can be transferred to a licensed waste facility for legal disposal.
What do I do with used tags?	Tags are single-use. [See: OAC 442:10-5-6(f)(3)(G)]. What to do with a tag after its single-use (throwing it away, recycling, etc.) is a business decision.
Do we need a scanner for tags?	That's a business decision. Tags are scannable for your convenience, but they can be entered manually.
If I'm creating 1,000 pre-rolls from the same company in beginning inventory, those 1,000 pre-rolls will all be in the same package, provided they are from the same company/same size, etc.?	Please refer to the Beginning Inventory guide.
If I have three boxes that are all under one package tag, do I need to photocopy tag and attach it to each box?	No. The physical tag (or a copy of it) does not have to be affixed to each box.

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On our flower jars, if we purchase one package of flower, and before I sell all of it, I purchase more of the same flower from the same vendor, can I add into the same jar to sell? Or does all of the original package have to be sold out completely before refilling my flower jar on sales floor?	The package should be sold out and finished. On the tracking side, if there were ever an issue or a recall, then the investigation would affect all the product that went through that package and could cause product to be placed on hold, including packages that went through months before if a package was kept open and continually had product added to it.
Is there a grace period for sexing of plants outdoors before we have to put a plant tag on a plant?	OMMA rules require you to tag plants as soon as the plant is able to physically support a Metrc plant tag.
If I buy 2 liters of distillate and its batch X, and it makes 5 pots of one of my products, and I make those 5 pots on different days, will each pot have a new tag? Or, how do I put those under the same tag?	There are number of factors that can affect the answer. Reach out to Metrc Support at 877-566-6506 and they'll walk you through it.
Can packages be in pounds or do they have to be in grams?	You designate the unit of measure using the drop-down menu.
Are there any features that will limit the amount of manual data entry within the package and batch creation processes?	Yes, there are templates that can be used if more than one of the same type of package is being created at the same time.
What if you have stolen products? How do you adjust that?	You can perform a package adjustment, and add the reason in the notes.
If one plant ends up in two packages, how do we record that?	You could harvest a plant and the product could then be put into multiple packages with each package reporting the origin of the product (flower or whatever the product is).
How does Metrc send tags to licensees?	Metrc sends tags via UPS.
How do you categorize kief?	Any product separated for sale should be tagged as a product with the appropriate item category. It should be a tagged wholesale package.

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At what age must a cloned plant have a Metrc plant tag?	Cloned plants must be tagged when they're tall enough to support a Metrc RFID tag. A tag can be assigned before this stage, but the requirement is for all plants to be tagged when they are able to support the tag.
Are we provided with tags, or do we need to buy them?	Licensees must buy their own tags from Metrc.
How do we add a production batch number in while we are doing the onboarding?	The production batch number is entered when you are creating the production batch package. There is a space for it on the left side, below the quantity of the new package.
I bought Metrc RFID tags previously. Can I still use them?	Yes. Metrc RFID tags still work, even if you bought them in preparation for the 2021 implementation.
Do you have to create a specific package for testing flower?	Yes. You create a Lab Sample package that is sent to a Testing Facility.
If you have two buildings next to each other that each have their own license, but operate under the same name, is that considered one facility? If not, do each of those buildings require separate tags? If they require separate tags, do you need to change them when moving plants between buildings?	If they each have their own license then they would be considered two facilities. The facility license number is printed on the tags, so each facility should have their own tags. Anytime product is moved from one license to another there should be a transfer created between facilities, but once the tag is received in the new license then you can use that tag.
Can Metrc's RFID tags be transferred to a different licensee?	No. Metrc RFID tags must have the legal name and correct license number of the licensee that bought them, and they can't be used by a different licensee.

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What do you do with the second half of the package tag? If I'm sending a dispensary 5 bags of edibles which only require one tag for a package of 5, how would they use that extra bottom tag?	That could be used to label a second container if the quantity required more than one. It can also go with the larger portion of the package tag, and labs will use it for paperwork in receiving a transfer, or dispensaries can use it to label a display jar or container. For example, if they have some of the edibles stored in the back and then some on the sales floor, then they could have the larger part of the tag on the container in storage and then place the smaller, bottom part of the tag on a container the edibles are being sold out of in the front so it is apparent what the product is in Metrc.
If you have two dispensaries, and purchase from a vendor 50 concentrates which have one package ID, and then transfer 10 of those concentrates to your other dispensary: Do you use the same package ID used since they are from the same batch?	No. When you create a smaller package from a bigger package, you assign a new package tag to the package. For tracking purposes, you would add the new package tag number on the transfer and keep the old package tag in your license.
If you are selling 10 quarter pounds of 10 different strains, do you create 10 different packages and one transfer?	Yes.
If a sale has multiple products and multiple batch numbers would that sale need multiple tags before being transferred to a dispensary?	Yes. Multiple products shouldn't be placed under one tag. If there were ever a recall on one of those products, then all products in that package would be under investigation.
If our batch size is 15 pounds for labs we package in 1 pound size to sell to a dispensary. If a dispensary only wants 1/2 pound can we "repackage" with two new tags to break down the 1 pound into two new packages with two new tags?	Yes.

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Do we tag each individual product, or is it based off a batch ID?	Each wholesale package needs a Metrc RFID tag that shows what's inside the wholesale package. What's inside the wholesale package can come from multiple production batches.
Can I use third-party RFID tags?	No. All licensees must purchase tags from Metrc.
What's the difference between the two kinds of Metrc tags?	Plant tags are applied to plants when the plant is big enough to support the weight of the tag. Package tacks are used when packaging products in Metrc.
Do you order plant tags and package tags together, or separately?	Tag types are ordered separately.
Can you take multiple packages and make one package like a sample box of multiple flower?	There are number of factors that can affect the answer. Reach out to Metrc Support at 877-566-6506 and they'll walk you through it.
Do you have to put the tag strap through both holes as you're using it as a stake?	There's no requirement for that.
We are a processor that sells pre-rolls. Does each pre-roll need its own Metrc tag?	Wholesale packages need their own Metrc RFID tags that correctly identify what's in the package. Retail items inside a properly Metrc-tagged wholesale package do not need their own Metrc tags. For example, if a processor sells a wholesale package with 100 pre-rolls inside, the wholesale package needs one Metrc tag showing the package has 100 pre-rolls, but the 100 pre-rolls do not need their own tags.
Are there printable bar codes for items?	All Metrc offers is the package tags.
So if a package was typed in incorrectly, you have to create a new package vs. just editing it?	Depending on what the error is, there are some values you can edit, and some things that are made easier by re-doing the package.
Can Package Creation and Tag Assignment be done through a batch upload using a CSV file?	No. Package adjustments can, though.

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What does OMMA and Metrc consider to be a "package" that needs a package tag?	A package is items of the same type created in the same batch. For example, flower should be packaged separately from shake/trim from the same harvest. For concentrates or infused products, the package is any units created in the same production batch. If you need more guidance, call Metrc at 877-566-6506.
Does a 15 pound harvest batch of flower need an RFID tag and a package tag?	All Metrc tags (plant and package) use RFID technology. Every harvest batch needs its own Metrc RFID package tag.
What is the process of packaging seeds from a harvest? Directly from the harvest, from a package of bud, etc.?	Pull weight based directly from harvest batch.
How do I make a test package?	Each harvest will have strain-specific lot packages created. Test packages will be made directly from those strain-specific lot packages. Packages are limited to 10 pounds of flower or trim and you CANNOT combine tested packages.
Can I use a number instead of a strain name when creating items for packaging?	No. All packages must be item-specific with the correct category.
Can I repackage the same strain product into a bulk package after testing is complete?	No. Best practice is to keep all packages harvest batch specific due to testing results, long labeling requirements and/or possible recalls. All packages that have been tested should NOT be combined unless being processed into a concentrate.
How do I adjust trade sample packages?	Trade samples are not permitted as they would be transfers to the store and all final product must end with a patient.
How many tags do I need to order for plants and packages?	You are responsible for having a sufficient stock of tags at ALL times to reconcile inventory daily. Whether or not to "order ahead" is a business decision, but tag shipping time is not an excuse for insufficient tag reserves.

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The testing lists pass or fail. Is there a place to see the complete COA?	Yes, COA is uploaded with the test results in Metrc. When you look at the test results, look in the column at right and click the button that says DOC.
If a vendor brings a product made yesterday and batched yesterday but has a COA from last year, is that obviously not acceptable? Or is there a way for an old COA to be acceptable for a product that was only made/batched recently?	A year-old COA is not acceptable for a medical marijuana product made yesterday. Processors are prohibited from selling or transferring a production batch of medical marijuana product before samples of that batch have passed all required testing. 442:10-8-1(d)(2). Testing couldn't have been conducted on a product that did not yet exist.
Can the Production Batch A COA be used as the COA listed on final packaging when we (the originating processor) package our own products? Or do those packaged products need an additional COA once packaged into final form? If we can use the initial COA, what is the proper method for associating Metrc packages containing the packaged form of the product with its COA tested bulk equivalent in Metrc?	Consult the testing procedures guide. If you need clarification, you may consider hiring an attorney to help interpret how to ensure your operations comply with testing rules.
What is the option "submit for testing?"	When your batch is ready to be sold or transferred and you must test it, you move it to "submit for testing" so you know it's ready to be tested.
Is R&D testing permitted in Metrc?	Yes. It's distinct from compliance testing and permitted for internal quality control or product development by licensed growers and processors. Metrc will provide instructions on how to order and report R&D testing. Compliance testing is required for anything that is transferred or sold.
Are labs allowed to have the licensee make their own test samples?	Yes, the facilities will pull their own test samples for the lab to pick up or for transport to the lab.

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The manifest requires pricing. Why doesn't it show up on the printed manifest? Why can it not be retrieved as a sales report for growers?	OMMA and Metrc are working to get that corrected. It's a high priority.
Do we have to clear out the package after the transport company picks it up and takes it to a waste facility?	Metrc does this as part of the transfer process.
OMMA requires the specific test batch number be listed on the manifest. Where is that listed?	It's listed on the manifest for lab sample testing.
Do we need to create a manifest for waste that is composted?	Not for Metrc. Non-medical marijuana waste can be composted -- root balls, stems, fan leaves, seeds, mature stalks or fiber produced from stalks. The licensee needs to maintain a disposal log that has the licensee name and license number, a description of the plant material, a description of the disposal method, date and time of disposal and names of employees conducting the disposal. The log must have a signed statement from the licensee or authorized representative attesting to the lawful disposal. The records have to be maintained for 5 years and are subject to OMMA inspection and auditing.
Can a transport company take an order to their warehouse before delivering it to the final destination business? Or does the transport company need to take the delivery straight from one business to the next? How are layovers accounted for in Metrc?	Yes, if it's a licensed and approved warehouse with a proper manifest. Contact Metrc for questions about how to account for it in Metrc.
If you're a dispensary picking up products from several different vendors at once, will the dispensary make the manifest or the vendors?	The originating licensee sending the package will always be the one to create the manifest.
If we receive 99 out of 100 expected units, do we have to accept or reject all 100 units? Or can we reject only one unit?	If the numbers are off, reject the entire package.

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Do transporters need a Metrc account?	Transporters will need a Metrc account. That allows the tagged products to be tracked throughout the seed-to-sale process, including who is transporting it. But because transporters are transporting products that are already tagged, they shouldn't need to buy your own tags.
When transferring something to another licensee, do I list the initial agreed-upon price even though the actual exchange of money is incomplete?	The monetary value in Metrc should reflect the cost at the point of sale. List the agreed-upon price.
Do manifests need to be printed from Metrc, or can we use a manifest generated from a third-party system that syncs to Metrc?	Manifests must be printed from Metrc.
A circular manifest allows a transport vehicle with a sales team fill a transport vehicle with products with an inventory list/manifest and a destination list that starts and ends at the transport location. The manifest is circular updated as products are sold during the stops, with a new manifest created for the customer buying the product. Will Metrc support this?	No -- OMMA regulations before, during and after the transition to Metrc require that the inventory manifest not be altered after departing from the originating licensee premises.
How do you add packages going to several different destinations?	Add additional destinations using the button that has the plus sign in the blue rectangle.
How does a facility enter strain-specific immature batches if they do not know the strain name? (not seed form)	Licensees are required to enter the strain name.
Is there a way to correct, undo, or edit transfers, packages, and batches once they have been entered into the system. For example an employee flips two numbers on a tag or batch number. How can this small mistake be corrected?	Transfers can be edited up until the point the receiving facility accepts or rejects it. Once a package is added to a transfer, it's removed from your inventory. If you need to edit the package, remove it from the transfer, edit the package, and add it back to the transfer.

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Does Metrc allow transfers of immature plant batches before assignment of individual plant tags?	Yes.
OMMA requires us to print the manifest, so can they be edited after the shipment has left?	Yes, the manifest can be edited up to the point it is received or rejected at the receiving facility.
How do you put a route on the manifest?	It is entered in the Planned Route section.
Can I transfer or receive product from a licensee that is not licensed in Metrc?	You can receive external transfers from a patient's grow. Otherwise, product needs to come from a licensed facility.
Can multiple drivers be listed on a transportation manifest?	Yes. Notate both drivers and agent cards in planned route and under drivers. No restriction on multiple vehicles.
Are facilities allowed to do walking transfers?	Yes--fully completed manifest is still required. "Walking Transfer" needs to be notated in the planned route section.
How do I handle a partial package that has been accepted on a manifest?	Accepting partial packages in Metrc is not allowed. If a partial package is accepted on a manifest, the source package must be adjusted up to account for the amount that was not accepted, and the adjustment note should reflect the manifest number and brief explanation of issue.
How are flowering plants packaged that will be transferred to patients?	Transferring flowering plants to patients is not allowed. Plants transferred to patients must be in the vegetative state.
How is usable marijuana transferred out to patients?	Through external transfer.
If you destroy immature seedlings that died, do you have to make a log in the waste disposal area? Or is just the information under "destroy" sufficient?	It depends on what the seedling is. If it has waste that's considered medical marijuana waste, it must be disposed of by the standards for medical marijuana waste (in short, transferred in Metrc to a licensed waste facility for disposal). It it's non-medical marijuana waste, it can be disposed of by those standards (in short, by an approved method and using a proper waste log).
Should dead leaves on tables be recorded as waste by location?	No.

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How is post-run material from a production run handled? For example, with a hydrocarbon extraction -- does it have to be marked as waste?	Yes, it's waste.
Can you put one tag on a trash bag and continue to add waste to the bag until it's full when packaging waste?	Trash bags are not acceptable waste receptacles for medical marijuana waste.
Can multiple strains of harvest waste be included in one package tag?	No.
Can waste packages be sold to processors?	Waste must be disposed of lawfully. Anything for sale should be packaged for wholesale with a wholesale package tag.
Can plants in a vegetative state be incinerated or composted on-site, or does it need to be transferred to a licensed waste disposal facility?	If it has waste that's considered medical marijuana waste, it must be disposed of by the standards for medical marijuana waste (in short, transferred in Metrc to a licensed waste facility for disposal). It it's non-medical marijuana waste, it can be disposed of by those standards (in short, by an approved method and using a proper waste log).
Are male plants that are destroyed recorded as waste?	If it has waste that's considered medical marijuana waste, it must be disposed of by the standards for medical marijuana waste (in short, transferred in Metrc to a licensed waste facility for disposal). It it's non-medical marijuana waste, it can be disposed of by those standards (in short, by an approved method and using a proper waste log).
In Metrc for the manicure weight, do I need to weigh each plant's fan leaves and enter an individual plant's waste, or can I put the total waste weight in the box to be divided equally for all the manicured plants?	You don't have to weigh waste by plant. You can create a waste package (with a Metrc package tag) and fill it with waste until its full.

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How can I dispose of a plant that I made seeds from?	Waste with THC needs to be disposed of through a waste facility. Non-THC waste can be disposed of by the business. For more information, please refer to OAC 442:10-5-10.
Are all businesses required to have a waste log on site? Should it balance to Metrc input?	All licensees that create waste must keep waste records, including for anything disposed of on-site. The waste must be accurately reported in Metrc.
How do we report tagged merchandise as waste?	When logged in to Metrc, create a new package from an existing package, and ensure the new package is of an item created under the waste item category. Licensees can then transfer the waste package to a waste disposal facility through the licensed transfer process.
How should waste be tagged in Metrc? Not all waste is the same. (i.e. a bag of wet leaves from a grow)	When logged in to Metrc, navigate to the waste tab in the plants screen. Select waste, and use the package waste button to create the package for waste. Licensees must have created an item in the waste item category to ensure they have it available to assign to the new package. Multiple waste entries may be combined into one waste package. For plant waste out of a harvest, the licensee must drill down on the harvest batch and the waste tab underneath it to perform the same action.
How can I use Metrc to account for products that are disposed for failing a test?	Report the products as waste using the Record Waste function.
How can I dispose of a product that failed a Metals test?	Report the products as waste using the Record Waste function. The waste will then be manifested within Metrc for waste company disposal.

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I'm already fully Metrc compliant but my waste pickup provider is not. How do I transfer my product to them until they're Metrc compliant?	You can transfer products now using the OMMA Monthly Reporting Template. By May 26, all waste facilities must be Metrc compliant. Then the transfers can be tracked in Metrc alone.
If a waste facility picks up our waste, do we need to create a transfer?	Yes, if you have product leaving your license then you should record that in Metrc. So, if you are sending product to a Waste Disposal licensee, then you will create the manifest and the Waste Disposal facility will receive that transfer into their license so that they can adjust the package down to record the disposal.
Are soil and roots considered waste that needs to be weighed?	For harvesting, only the plant cut above the root ball is weighed and entered for a harvest so that would not include the weight of the root ball or soil.
Is live plant waste required to be reported in the immature, vegetative and flower growth phases?	Live plant waste is required in all phases. OMMA will revisit plant destruction at a later date.
Do I need to report the plant waste before destroying an immature planting batch?	Immature plant batch waste is required to be documented prior to the destruction of the immature plants in the plant batch. According to regulations, commercial licensees, medical marijuana research facilities and medical marijuana education facilities engaged in the disposal of medical marijuana waste shall create and maintain documentation that includes precise weights or counts of medical marijuana waste and the manner in which the waste is disposed.

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Do I need to report the plant waste before destroying a vegetative or flowering plant?	You will report the plant waste information directly within the destroy plants action window, without needing to take the additional step of recording the plan waste via the "record waste" tab. All destroyed plant information will now populate within the waste grid of Metrc in the same way recording live plant waste has functioned. If a licensee is not destroying the plant and is conducting standard plant maintenance, they should continue to report live plant waste through the "record waste" tab for reporting purposes.
Are we required to destroy multi-strain harvest batches?	A licensee should discontinue a multi-strain harvest batch within 48 hours if an error has occurred when creating a strain-specific harvest batch. After 48 hours, multi-strain harvests should be destroyed in Metrc and remade correctly.
Am I required to destroy my harvest batch if I enter the incorrect wet weight for a plant?	You do not need to destroy the harvest--you can correct it in Metrc within 48 hours of the error. You will need to make official notation of this correction in Metrc.
Am I allowed to report all strain-specific waste under one harvest batch?	Waste should be reported batch-specific. You can have multiple entries of waste, but they must be reported the day it is created.
Can I process, sell or give away waste?	No. Medical marijuana waste must be disposed of using an OMMA-licensed waste disposal facility. Non-medical marijuana waste can be disposed of according to our rules and the DEQ's requirements.

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